
Terms of Reference Regional Council Member



THE BRITISH COLUMBIA SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

Approved by the Board of Directors
July 24, 2021

I. PURPOSE

The primary purpose of a member of Regional Council of The British Columbia Society for the Prevention of Cruelty to Animals (“BC SPCA” or “Society”) is to facilitate regular communication and knowledge sharing among the Members in each of the Society’s designated governance regions and to act as the communications link between each region’s voting Members and the Society’s Board of Directors and vice versa .¹

II. ELIGIBILITY, APPOINTMENT AND TERM

- A. Only Members in good standing that reside in the region are eligible to be a member of the Regional Council. There are no limitations to the number of members on a Regional Council.
- B. In order to attend a Regional Council meeting, a Member of the BC SPCA must express a written statement of interest in joining a Regional Council by either completing the registration form through Better Impact or by emailing membership@spca.bc.ca to confirm their attendance.
- C. Each member of a Regional Council will serve a one-year term and this term shall be aligned with the governance calendar of the Board of Directors, with the commencement of the governance year immediately following the Society’s annual general meeting (“AGM”). There is no limit to the number of terms that a Regional Council member may serve. If a member determines to resign before the end of the term, a written notification must be sent by email to membership@spca.bc.ca.
- D. At the end of each governance term, members must confirm their intention to continue as a member of the Regional Council for an additional term in writing, by emailing membership@spca.bc.ca.

III. DUTIES AND RESPONSIBILITIES

- A. Commit to attend a minimum of 75% of the Regional Council meetings in the governance year.
- B. Collaborate and contribute to Regional Council discussions and operations.
- C. Share their perspective on local, regional and provincial issues on which the BC SPCA seeks the Regional Council’s input, ideas and information.
- D. Foster strong and positive relationships among the members of the Regional Council, Board Directors and employees of the Society.

- E. Participate in and contribute to the evaluation of the Regional Council's structure, performance and communication.

IV. ACCOUNTABILITY

The Governance Committee, in consultation with Regional Councils, will review these Terms of Reference biennially and recommend any changes to the Board as required.

Document Control

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|---------------------------------|----------------------|---------------|
| Issued by | Governance Committee | |
| Approved (original date) | Board of Directors | July 24, 2021 |
| Revised/reaffirmed | Board of Directors | |
| Monitoring | Governance Committee | Biennially |

ⁱ The use of capitalization in these Terms of Reference follows how those terms are used in the Bylaws of the BC SPCA.