

**THE BRITISH COLUMBIA SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
(the “BC SPCA” or “Society”)**

Governance Committee AGM Information Report

Submitted To:	BC SPCA Membership
Submitted By:	Melissa Barcellos, Governance Committee Chair; and Board Vice-Chair
Meeting Date:	April 22, 2023, BC SPCA Annual General Meeting

RECOMMENDATION:

That the membership of the BC SPCA receives this report on the activities of the Governance Committee over the 2022-2023 term for information.

COMMITTEE REPORTING STRUCTURE:

The Governance Committee (the “Committee” or “GC”) is currently a standing Committee of the Board of Directors of The British Columbia Society for the Prevention of Cruelty to Animals (the “Society”). The Committee reports directly to the Board of Directors (the “Board”).

PURPOSE:

The Committee examines and makes recommendations to the Board regarding the Society’s governance structures and practices to ensure they are consistent with the Prevention of Cruelty to Animals Act, the Constitution and Bylaws, the BC SPCA Charter, and the Society’s Strategic Plan, and that they maximize the Society’s effectiveness for and on behalf of animals in British Columbia.

COMPOSITION:

The current non-staff members of the Governance Committee are:

- Melissa Barcellos, Committee Chair
- Victoria Brydon, BC SPCA Board Chair
- Ashley Thandi, Director
- Rebecca Levi, Director
- Rochelle Stevenson, Director
- Cher Mazo, (External Committee member)
- Helen Torrance, (External Committee member)

The CEO is as an ex officio non-voting member of the Governance Committee.

DUTIES AND RESPONSIBILITIES:

Consistent with its Terms of Reference, the Committee examines all aspects of the governance of the Society, Society Constitution and Bylaws, the Board of Directors and the Regional Councils, and makes recommendations to the Board to ensure that governance structures and practices are consistent with the Society’s objectives, goals and values as expressed in the Prevention of Cruelty to Animals Act and the BC SPCA Constitution and Bylaws to maximize the Society’s effectiveness for and on behalf of animals in British Columbia. The Committee conducts regular reviews of the Society’s governance structure, processes, and practices, including:

- BC SPCA Constitution and Bylaws
- Regional Councils
- Director Elections
- Governance Policies
- Other governance related activities or documents of the Society

DUTIES AND RESPONSIBILITIES: (continued from previous page)

The Committee is also tasked to ensure that all Terms of Reference for the Board and its Directors, standing committees, task forces, and councils are reviewed and updated.

ACTIVITIES:

The Governance Committee met on a regular and scheduled basis throughout the year and held three meetings since the Society's 2022 AGM held on April 9th. The committee's agenda included:

- Review scheduled GC meetings for the year;
- Review updated Governance Committee's Terms of Reference (ToR);
- Ensuring each Committee reviews their own ToRs and provide recommendations, as deemed necessary;
- Ensure Codes of Conduct and Ethics are signed by all Directors, non-Director Committee members and Regional Council (RC) members;
- Reviewed, and proposed a number of amendments to Bylaws and consulted with Regional Councils on the proposed amendments prior to finalization;
- Facilitated an information session for members on the amended Bylaws in advance of voting;
- Review and discuss Committee performance evaluation; and
- Discussed the requirements of the Code of Conduct for Regional Council Members

The main body of work for the Governance Committee in the 2022-2023 term was the review and amendments to the Bylaws. The Regional Councils were consulted, and their feedback collected in advance of recommending to the Board that that the Society proceed with a special resolution to the members to approve the amendments. Further, the Governance Committee facilitated an information session to ensure the membership had an opportunity to seek clarification on any amendments in advance of the vote.

The Special Resolution was approved by 97% of voting members who participated in the vote with a total of 248 voting members participating in the vote, including 202 electronically and 46 by regular postal vote. As a result of exceeding the two-thirds threshold required for the passage of the Special Resolution, the new Bylaws of the Society came into effect on April 7, 2023.

BUDGET CONSIDERATIONS:

Costs for Governance Committee activities are included in the overall governance budget of the Society.

STRATEGIC PLAN CONSIDERATIONS:

The Governance Committee has been focused on the Grow: Strengthening our Work for Animals pillar within the 2019-2023 Strategic Plan. Within the Grow pillar is a strategy relating to governance that commits the BC SPCA to "evaluate and enhance the effectiveness of our governance system so that it best empowers the fulfillment of our mission and the achievement of our strategic priorities". As the current strategic plan ends in 2023, the consultation and planning process has begun for the next one.

The Governance Committee has led the implementation of the new governance structure of One Member, One Vote (OMOV) and Bylaw changes and remains focused on Regional Councils as a priority, an essential part of the new structure. The Regional Councils will continue to be an important part of the consultation process for the upcoming 2024-2029 Strategic Plan. Regional Councils are the sustainable representatives of each region and the communities within the four regions.

The Governance Committee remains committed to supporting the Society's continual improvement of its updated and unique governance structure, the members committed to the success of the Society and ensuring all those involved are accountable.

SUMMARY:

The Governance Committee fulfilled its duties and responsibilities as noted above.

Respectfully submitted by,
Melissa Barcellos, Chair

THE BRITISH COLUMBIA SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
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Executive and Human Resources Committee AGM Information Report

Submitted To:	BC SPCA Membership
Submitted By:	Victoria Brydon, Committee Chair & BC SPCA Board Chair
Meeting Date:	April 22, 2023, BC SPCA Annual General Meeting

RECOMMENDATION:

That the membership of the BC SPCA receives this report on the activities of the Executive and Human Resources Committee over the 2022-2023 governance term for information.

COMMITTEE REPORTING STRUCTURE:

The Executive and Human Resources Committee is a standing committee of the Board of Directors of the BC SPCA (the “Society”) and reports to the Board of Directors (the “Board”).

PURPOSE:

The purpose of the committee is to provide, on behalf of the Board of Directors, oversight to human resources issues including the review of key human resources policies, compensation, CEO performance, workplace culture and Code of Conduct/Ethics concerns relative to the Society’s strategies, vision, and mission.

In accordance with Section 8.2 of the Society’s Bylaws, the Executive and Human Resources Committee may exercise all the powers and functions of the Board between meetings of the Board, subject only to any restrictions that the Board may impose upon it.

COMPOSITION:

The current members of the Executive and Human Resources Committee are:

- Victoria Brydon, Committee Chair & BC SPCA Board Chair
- Melissa Barcellos, BC SPCA Vice-Chair
- Mark Montemurro, Board Director
- Catherine Ruby, BC SPCA Treasurer

The Chief Executive Officer serves as a non-voting ex-officio member of the Executive and Human Resources Committee.

DUTIES AND RESPONSIBILITIES:

The Executive and Human Resources Committee met on a regular and scheduled basis throughout the year, holding three regular meetings since the Society’s last Annual General Meeting. In addition to supporting the work of the Board of Directors and Board Committees, the Executive and Human Resources Committee completed the following tasks:

- Reviewed and approved the committee terms of reference and recommended a name change to the Board which recognizes the human resources activities of the committee.
- Reviewed and recommended to the Board approve a revised Whistleblower Protection Policy.
- Reviewed and recommended to the Board approve a revised Board Director Communications Policy.
- Reviewed and provided feedback on the Society’s human resources framework.
- Reviewed the CEO and Senior Management Team Succession and Development Plan.

DUTIES AND RESPONSIBILITIES (continued from previous page)

- Reviewed and recommended the Board approve the revised CEO Succession Policy.
- Reviewed proposed compensation adjustments for hourly and exempt staff.
- Reviewed the progress of the CEO in achieving his 2022/23 SMART goals mid-year and end of year. Provided input in the design of the CEO's 2023/24 annual objectives and SMART goals.
- Reviewed the Vital Information Inventory Report.
- Delivered and lead the CEO performance evaluation.

BUDGET CONSIDERATIONS:

Costs associated with the Executive and Human Resources Committee's activities are budgeted as part of the overall governance and administration budget.

STRATEGIC PLAN CONSIDERATIONS:

Governance – Grow Pillar: Evaluate and enhance the effectiveness of our governance system so that it best empowers the fulfillment of our mission and the achievement of our strategic priorities.

SUMMARY:

The Executive and Human Resources Committee fulfilled its duties and responsibilities as noted above.

Respectfully submitted by,
Victoria Brydon, Chair

THE BRITISH COLUMBIA SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
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Finance & Audit Committee AGM Information Report

Submitted To:	BC SPCA Membership
Submitted By:	Catherine Ruby, Committee Chair
Meeting Date:	April 22, 2023, BC SPCA Annual General Meeting

RECOMMENDATION:

That the membership of the BC SPCA receives this report on the activities of the Finance & Audit Committee over the 2022-2023 term for information.

COMMITTEE REPORTING STRUCTURE:

The Finance & Audit Committee (the “Committee” or “FAC”) is a standing Committee of the Board of Directors of The British Columbia Society for the Prevention of Cruelty to Animals (the “Society”). The Committee reports directly to the Board of Directors (the “Board”).

PURPOSE:

The purpose of the Committee is to assist the Board of the Society in fulfilling its oversight function over finance, accounting, audit, information technology, investments, facilities, and risk management.

Primary responsibility for the financial reporting, information systems, risk management and internal controls of the Society is vested in the BC SPCA management and is overseen by the Board.

COMPOSITION:

The current members of the Finance & Audit Committee are:

- Catherine Ruby, Committee Chair
- Kurtis Bosecke, Director
- Mark Montemurro, Director
- Jessie Adcock, Director
- Carol Richards, (External Committee member)
- Rendal Tschritter, (External Committee member)
- David Morgan, (External Committee member)

The CEO, CFO and Senior Directors of Finance and IT and the Director of Finance serve as non-voting members of the Committee.

DUTIES AND RESPONSIBILITIES:

The Committee is responsible to:

- A. Review annual operating and capital budgets, long term financial plans, quarterly financial reports, T3010 charities information return and recommend annual financial statements to the Board for approval.
- B. Review the annual audit plan and report and recommend the external auditor to the Board for approval by the membership.
- C. Review compliance with applicable laws and statutory requirements, the risk management plan, and internal controls.

DUTIES AND RESPONSIBILITIES (continued from previous page)

- D. Review information technology plans and third-party cyber security assessments.
- E. Review insurance coverage, litigation, complaints, and Committee related policies.
- F. Review selection of bank services and investment advisors and recommend borrowing to the Board for approval.
- G. Review investment strategy, policy, manager, and portfolio performance.
- H. Review facilities construction and maintenance plans.
- I. Perform an annual self-evaluation.

ACTIVITIES:

The Finance and Audit Committee met on a regular and scheduled basis throughout the year and have held five meetings since the Society's 2022 Annual General Meeting. The Committee's work this past year has included:

- Received operational updates for finance, facilities and information technology
- Review of the annual operating and capital budget
- Review of cashflow forecasts and long-term financial plan and scenario analysis
- Review of the monthly, quarterly and year end operating results
- Review of statutory filings
- Review of the annual audit plan, audit report, audited financial statements and evaluation of the external auditor
- Meetings with auditors and investment advisors
- Review of investment manager and performance
- Establishing an investment working group to review investment strategy and policy
- Review of the risk management plan
- Monitoring the use of the strategic priorities fund
- Review of a new operating reserve fund policy
- Presentation on information systems and cyber security measures
- Review of the annual insurance renewal
- Review of facilities maintenance, long term redevelopment plans, current projects and issues
- Formal assessment of the Committee's effectiveness and addressing recommendations
- Assessing Committee skills and enhancing membership through elected directors and additional volunteers
- Reviewed the Committee's Terms of Reference and supported the transition of the facilities mandate of the Committee under a separate Facilities Committee as work in this area has grown.

For discussion of the Society's financial results please see the audited Financial Statements for the year ended September 30, 2022.

BUDGET CONSIDERATIONS:

There were no costs associated with the Committee's activities for the past year.

STRATEGIC PLAN CONSIDERATIONS:

Governance – Evaluate and enhance the effectiveness of our governance system so that it best empowers the fulfillment of our mission and the achievement of our strategic priorities.

SUMMARY:

The Finance & Audit Committee fulfilled its duties and responsibilities as noted above.

Respectfully submitted by,
Catherine Ruby, Chair

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Facilities Committee AGM Information Report

Submitted To:	BC SPCA Membership
Submitted By:	Ashely Thandi, Facilities Committee Chair
Meeting Date:	April 22, 2023, BC SPCA Annual General Meeting

RECOMMENDATION:

That the membership of the BC SPCA receives this report on the activities of the Facilities Committee over the 2022-2023 term for information.

COMMITTEE REPORTING STRUCTURE:

The Facilities Committee (the “Committee” or “FC”) is currently a standing Committee of the Board of Directors of The British Columbia Society for the Prevention of Cruelty to Animals (the “Society”). The Committee reports directly to the Board of Directors (the “Board”).

PURPOSE:

The Committee examines and makes recommendations to the Board regarding the BC SPCA’s operated facilities across the province. The Committee is responsible for reviewing and obtaining reasonable assurances that the facilities and any new construction projects and/or sustaining, emergency and preventative maintenance are being managed effectively. This is done to ensure that key risks are mitigated and that long-term facilities investments are maintained all while supporting the functional operations of the Society.

COMPOSITION:

The current members of the Facilities Committee are:

- Ashley Thandi, Committee Chair
- Harj Dhaliwal, Director
- Mark Montemurro, Director
- Catherine Ruby, Director
- David Morgan, (External Committee member)

The CEO and the Senior Director, Facilities serve as non-voting members of the Committee.

DUTIES AND RESPONSIBILITIES:

The Committee is responsible for performing various duties in order to examine and make recommendations to the Board regarding the Society’s operating facilities across the province. These duties include but are not limited to the following:

- Reviewing the Society’s long-term facilities plan, including the existing portfolio of land and buildings and the long-term plan for each facility and make recommendations to the Board for amendment to the plan as necessary on a bi-annual basis.
- Reviewing periodic updates on the project management of material facilities development projects, including whether they are running on time, budget and scope and the mitigation plan for key project risks.
- Reviewing Management recommendations for lease extensions, new construction, and capital improvements through the annual budgeting process.

DUTIES AND RESPONSIBILITIES (continued from previous page)

- Reviewing the annual Capital and Preventative Maintenance budget as presented by Management and make recommendations as necessary to the Finance and Audit Committee for consideration in the approval process of the budget.
- Reviewing the status of the Facilities Replacement Fund and the Preventative Maintenance Fund on an annual basis and make recommendations to the Board for adjustment as necessary based on the long-term facility plan.
- Reviewing and recommending to the Board policies related to land and building acquisition and development.
- Reviewing capital project risk management strategies, including in areas of acquisition, design, execution and health and safety.

ACTIVITIES:

The Facilities Committee, a new Standing Committee of the Board, held one meeting since the Society's last Annual General Meeting. In addition to fulfilling its duties and responsibilities as outlined above, the Facilities Committee completed the following activities:

- Reviewed and refined the Facilities Committee Terms of Reference. It was discussed that some items within the Section III. Duties and Responsibilities may require further refinement.
- Discussed potential the annual meeting schedule for the 2023/2024 governance years and confirmed the approximate months that the committee would meet. It was determined that the future meeting dates would have to take into consideration the meeting dates of the Finance and Audit Committee.
- Reviewed and discussed the draft key questions and assumptions for the Society's Long Term Facility Plan. The Committee was tasked with an action item to provide comments on the key questions and assumptions prior to the next scheduled meeting for the CEO and EA's consideration.
- The Committee was tasked with considering discussion topics for future meetings.

BUDGET CONSIDERATIONS:

There were no costs associated with the Committee's activities for the past year.

STRATEGIC PLAN CONSIDERATIONS:

The Facilities Committee will be focused on the ***Grow: Strengthening our work for animal's*** pillar within the 2019 – 2023 Strategic Plan. Within that pillar there is a goal that commits the Society to ensure "that programs, facilities and governance system embody best practices, servicing as measurable model of excellence in animal welfare". There is a subsequent strategy surrounding governance to "evaluate and enhance the effectiveness of our governance system so that it best empowers the fulfillment of our mission and the achievement of our strategic priorities."

SUMMARY:

The Facilities Committee fulfilled its duties and responsibilities as noted above.

Respectfully submitted by,
Ashley Thandi, Chair

THE BRITISH COLUMBIA SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
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Board Development & Nominating Committee AGM Information Report

Submitted To:	BC SPCA Membership
Submitted By:	Mark Montemurro, Committee Chair
Meeting Date:	April 22, 2023, BC SPCA Annual General Meeting

RECOMMENDATION:

That the membership of the BC SPCA receives this report on the activities of the Board Development & Nominating Committee over the 2022-2023 term for information.

COMMITTEE REPORTING STRUCTURE:

The Board Development & Nominating Committee (the “Committee” or “BDNC”) is a standing Committee of the Board of Directors of The British Columbia Society for the Prevention of Cruelty to Animals (the “Society”). The Committee reports directly to the Board of Directors (the “Board”).

PURPOSE:

The purpose of the Board Development and Nominating Committee (“Committee”) is to develop and lead the process for identifying, recruiting, nominating, appointing, and providing orientation and ongoing development of the Board of Directors (“Board”) of The British Columbia Society for the Prevention of Cruelty to Animals (“BC SPCA” or “Society”).

COMPOSITION:

The current non-staff members of the Board Development and Nominating Committee are:

- Mark Montemurro, Committee Chair
- Ashley Thandi, Director
- Melissa Barcellos, BC SPCA Vice-Chair
- Victoria Brydon, BC SPCA Board Chair
- Mary Lou Troman, (External Committee member)
- Lisa Fuller, (External Committee member)

The CEO serves as an ex officio non-voting member of the Committee.

DUTIES AND RESPONSIBILITIES:

- A. Confirm a schedule of meetings for the term and review these Terms of Reference annually.
- B. In consultation with the Board President and the CEO, develop and annually update, a long-term plan for Board composition that takes into consideration the current strengths, skills and experience on the Board, retirement dates and the strategic direction of the BC SPCA.
- C. In consultation with the Board President and the CEO, develop recommendations regarding the essential and desired experiences and skills for potential Directors, taking into consideration the Board’s short-term needs and long-term succession plans.
- D. Regularly liaise with the respective Regional Councils to determine desired Board skills for the purpose of identifying and recommending candidates for election or appointment to the Board.
- E. In consultation with the Board President and the CEO, recommend to the Board for approval, nominees for election or appointment to the Board.

DUTIES AND RESPONSIBILITIES (continued from previous page)

- F. At the request of the Board President, review and make recommendations regarding succession planning for the leadership roles of the Board and its committees.
- G. Review, monitor and make recommendations regarding the orientation and ongoing training, education, and development of Directors.
- H. Annually assess the Board's needs in terms of the frequency and location of Board and committee meetings, meeting agendas, discussion papers, reports and information, and the conduct of meetings through the annual evaluation process and make recommendations to the Board as required.
- I. Recommend to the Board and annually implement an evaluation process for the Board, the Board Chair, and its Committees.
- J. Participate in and discuss a Committee specific evaluation annually.
- K. Monitor Board attendance and consider the need for any course of action.
- L. Maintain a committee timetable that, as part of the Committee's Terms of Reference, outlines when the Committee plans to address each of its duties and responsibilities.
- M. Prepare a written report that includes a list of Committee members and outlines the Committee's annual activities for the membership at the Society's AGM.

ACTIVITIES:

The Board Development and Nominating Committee met on a regular and scheduled basis throughout the year, and held six meetings since the Society's last Annual General Meeting. In addition to fulfilling its duties and responsibilities as outlined above, the Board Development and Nominating Committee completed the following activities:

- Continued to review and enhance the onboarding and orientation process for new Board directors.
- Reviewed the board director skills matrix as well as the diversity composition of the board to inform the skills, competencies and diversity required for the board recruitment briefs.
- Reviewed, established and stewarded the 2023 director recruitment process, policy, and election schedule.
- A subcommittee of the Committee was established to conduct interviews of those individuals' submitting expressions of interest to become a member of the board.
- Engaged an external recruitment firm to assist in the recruitment of two new appointed directors.
- Reviewed and revised the evaluation surveys and process for the board evaluation, board director evaluations and Committee evaluations and reviewed the corresponding survey results.
- Coordinated a governance workshop offered by an external consulting firm for the Regional Council leaders.

BUDGET CONSIDERATIONS:

Costs associated with the Committee's activities were budgeted as part of the Governance budget for the fiscal year.

STRATEGIC PLAN CONSIDERATIONS:

Governance – Evaluate and enhance the effectiveness of our governance system so that it best empowers the fulfillment of our mission and the achievement of our strategic priorities.

SUMMARY:

The Board Development and Nominating Committee fulfilled its duties and responsibilities as noted above.

Respectfully submitted by,
Mark Montemurro, Chair

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Provincial Membership Committee AGM Information Report

Submitted To:	BC SPCA Membership
Submitted By:	Kurtis Bosecke, Committee Chair
Meeting Date:	April 22, 2023, BC SPCA Annual General Meeting

RECOMMENDATION:

That the membership of the BC SPCA receives this report on the activities of the Provincial Membership Committee over the 2022-2023 term for information.

COMMITTEE REPORTING STRUCTURE:

The Provincial Membership Committee (the “Committee” or “PMC”) is currently a standing Committee of the Board of Directors of the British Columbia Society for the Prevention of Cruelty to Animals (the “Society”). The Committee reports directly to the Board of Directors (the “Board”).

PURPOSE:

The purpose of the PMC is to review and recommend to the Board the approval or cancellation of membership in the Society, and to develop and recommend approval to the Board of membership-related policies.

COMPOSITION:

The current members of the Provincial Membership Committee are:

- Kurtis Bosecke, Committee Chair
- Rochelle Stevenson, Director
- Ashley Thandi, Director
- Victoria Brydon, Ex-Officio and BC SPCA Board Chair
- Michelle Martin, Non-Director
- Janet Pattinson, Non-Director

DUTIES AND RESPONSIBILITIES:

The PMC met on a regular and scheduled basis throughout the year, holding four regular meetings since the Society’s last Annual General Meeting. In addition to supporting the work of the Board, the PMC completed the following tasks:

- Reviewed and recommended the Board approve the revised committee Terms of Reference;
- Approved the schedule of meetings for the term;
- Reviewed and recommended the Board approve the Policy on Application and Acceptance of Membership;
- Received an update on the 2023 membership campaign;
- Reviewed and recommended the Board approve the Policy on Access to Membership Register by Members;
- Reviewed and recommended the Board approve the Policy on Membership Proposals;
- Reviewed and recommended the Board approve the revised Membership Policy;
- Reviewed and recommended the Board approve the Policy on the Requisitioning of an Extraordinary General Meeting;
- Reviewed and recommended the Board approve the Policy for Receiving and Addressing Member Input;
- Discussed the committee performance evaluation;
- Prepared and drafted a report to Members to be presented at the Annual General Meeting; and
- Periodically received, reviewed, and recommended the Board approve Society memberships in the appropriate membership class and type, including assignment to the appropriate branch and governance region.

BUDGET CONSIDERATIONS:

There were no costs associated with the Committee's activities for the past year.

STRATEGIC PLAN CONSIDERATIONS:

The PMC has been focused on the *Grow: Strengthening Our Work for Animal's* pillar within the 2019-2023 Strategic Plan. Within that pillar, there is a strategy related to governance that commits the BC SPCA to "evaluate and enhance the effectiveness of our governance system so that it best empowers the fulfillment of our mission and the achievement of our strategic priorities".

Accordingly, the PMC has reviewed and recommended approval by the Board of many new policies that are designed to implement the governance changes adopted in December of 2020 and to provide members with enhanced opportunities for participation in the Society.

SUMMARY:

The Provincial Membership Committee fulfilled its duties and responsibilities as noted above.

Respectfully submitted by,
Kurtis Bosecke, Chair

ADDENDUM TO THE MEMBERSHIP REPORT

Prepared by: Membership and Governance, Assistant

Date: April 13, 2023

Comparative Membership Statistics

	March 2021	March 2022	March 2023
Annual Membership	459	370	291
Lifetime Membership	1,789	1,807	1,822
Total Memberships	2,248	2,177	2,113

Current Memberships with Regional Breakdown

March 2023

Item	Description/Note	Total
Number of Lifetime Members	Includes members with invalid email -and postal addresses	1,822
Number of Annual Members in Good Standing	Includes individuals	291
Lower Mainland/Fraser Valley/Sunshine Coast Region	Abbotsford, Burnaby, Chilliwack, Maple Ridge, Richmond, Sea to Sky, Sunshine Coast, Surrey, Tri Cities, Vancouver and West Vancouver	702
Thompson/Okanagan/Kootenays Region	East Kootenay, Kamloops, Kelowna, Nelson, Shuswap, South Okanagan/Similkameen, Vernon and West Kootenay	446
Vancouver Island/Gulf Islands/Powell River Region	Alberni-Clayoquot, Campbell River, Comox Valley, Cowichan, Nanaimo, Parksville-Qualicum, Powell River, Salt Spring Island, Victoria	724
Cariboo & North Region	100 Mile House, Haida Gwaii, North Cariboo, North Peace, Prince Rupert, Quesnel, South Peace and Williams Lake	125
Members not assigned to a Region	Members living out of province and/or incomplete/invalid addresses	116

Summary of Membership Communications
2022-2023 Governance Year

Title	Date
Call for Nominations: Lower Mainland/Fraser Valley/Sunshine Coast Region	June 13, 2022
Notice of Board Election Results: Thompson/Okanagan/Kootenays	June 15, 2022
Membership Newsletter #1	September 1, 2022
Notice of Board Election Results: Lower Mainland/Fraser Valley/Sunshine Coast	September 16, 2022
Membership Renewal Reminder	October 1, 2022
Call for Nominations: Cariboo & North	October 3, 2022
Call for Nominations: Vancouver Island/Gulf Islands/Powell River	October 3, 2022
Final Membership Renewal Notice	February 2, 2023
Notice of Amendment of Bylaws	February 27, 2023
Notice of Amendment of Bylaws Information Session (E-mail only)	March 15, 2023
Notice of Annual General Meeting	March 29, 2023
Notice of Annual General Meeting Reminder	April 14, 2023
Membership Newsletter #2 (contains Notice of Election Results)	May TBA, 2023